

SNOWMAN ERANET Coordinated Research Call



Project Title

PART A – Project Overview

I. Administrative Details

Lead Organisation / Coordinator – Organisation 1			
Organisation			
Project Contact (incl Title)		Gender:	
Job Title			
Postal Address – Project Contact			
Postal Address – Organisation Head Office			
E-mail			
Telephone			
Fax			
Organisation Website			
Organisation Type (eg Industry, Higher Education Institute, Research Institute)			
Legal Status of Organisation (eg plc, GMBH)			
VAT Registration Number or equivalent			

Organisation 2			
Organisation			
Project Contact (incl Title)		Gender:	
Job Title			
Postal Address – Project Contact			
Postal Address – Organisation Head Office			
E-mail			
Telephone			
Fax			
Organisation Website			
Organisation Type (eg Industry, Higher Education Institute, Research Institute)			
Legal Status of Organisation (eg plc, GMBH)			
VAT Registration Number or equivalent			

(Please make as many copies of this table as necessary)

Work packages (WP)	
No. of WP	Title
1	Project Management and Co-ordination
2	
3	
4	
5	
N	

(Use as many lines as necessary)

III. Declarations

Coordinators Declaration

This declaration should be completed by the coordinator only.

I declare that I have read the terms and conditions relating to applications for funding from each of the funding bodies and that the information given in this application is complete and correct.

The proposed work raises no sensitive ethical considerations relating to human beings, human biological samples, personal data (whether identified by name or not), genetic information, or animals.

The proposed applicants have not committed any financial or other irregularity in the implementation of any previous EU or domestically funded programme.

I consent to the information collected on this form being collected and stored electronically and used to process my application for a research contract with the funder. I consent to the information being sent to any of the SNOWMAN Core Group or funders of the coordinated call, or to thirds parties for the purposes of assessing and reviewing the application. I acknowledge that:

- a. names, addresses and other details may be held on a database and used in order to communicate information amongst the Core Group and Funders;
- b. SNOWMAN Core Group members or Funders may be required to release information including personal data and commercial information under laws for Freedom of Information;
- c. SNOWMAN Core Group members or Funders will not permit unwarranted breach of confidentiality or act in contravention of applicable Data Protection laws.

The contents of the electronic (.pdf) copy of this application is identical to the paper copy.

Coordinator - Organisation 1

To be signed by:	Signature	Date
Project contact		
Authorised Signatory		
Administrative authority (state position held)		

Participants Declaration

This declaration should be completed by each participant other than the coordinator. Please copy this page as many times as necessary.

I declare that I have read the terms and conditions relating to applications for funding from each of the funding bodies and that the information given in this application is complete and correct.

The proposed work raises no sensitive ethical considerations relating to human beings, human biological samples, personal data (whether identified by name or not), genetic information, or animals.

The proposed applicants have not committed any financial or other irregularity in the implementation of any previous EU or domestically funded programme.

I consent to the information collected on this form being collected and stored electronically and used to process my application for a research contract with the funder. I consent to the information being sent to any of the SNOWMAN Core Group or funders of the coordinated call, or to thirds parties for the purposes of assessing and reviewing the application. I acknowledge that:

- a. names, addresses and other details may be held on a database and used in order to communicate information amongst the Core Group and Funders;
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- c. SNOWMAN Core Group members or Funders will not permit unwarranted breach of confidentiality or act in contravention of applicable Data Protection laws.

Organisation nn

To be signed by:	Signature	Date
Project contact		
Authorised Signatory		
Administrative authority (state position held)		

PART B – Project Details

I. Resources

Summary Tables

Summary of Costs (Euros)						
	Organisation 1	Organisation 2	Organisation 3	Organisation 4	Organisation 5	Total
Staff Costs						
Travel & Subsistence						
Consumables						
Other Costs						
Overheads						
Total						
Third Party Funding						
National Funding Requested*						

*Applicants in UK & Sweden – refer to Annex 5 of Applicants Guide for note on currency

Total budget for each work package (Euros)						
	Organisation 1	Organisation 2	Organisation 3	Organisation 4	Organisation 5	Total
WP 1*						
WP 2						
WP 3						
WP 4						
WP 5						
WP 6						
WP N						
Total						

(Use as many lines as necessary)

* - refer to Annex 5 of Applicants Guide for eligibility of costs in each country.

Total budget for each Deliverable (Euros)						
	Organisation 1	Organisation 2	Organisation 3	Organisation 4	Organisation 5	Total
D1*						
D2						
D3						
D4						
D5						
Total						

(Use as many lines as necessary)

* - Deliverables should include the management reports produced in WP1

Sub-Tables

Staff costs (Euros)

	Role*	Name	Period on project (days)	Salary Cost / Day	Other employment costs (eg employers pension contribution)	Total cost to the project
Organisation 1						
Organisation 2						
Organisation 3						
Organisation 4						
Organisation 5						
Total						

**Role: in order of prominence. State whether staff are permanent or temporarily employed for the project.*

Travel and Subsistence

	Proposed journey/activity and justification	Cost
Organisation 1		
Organisation 2		
Organisation 3		
Organisation 4		
Organisation 5		

Consumables

	Consumables required and brief justification	Associated work package	Cost
Organisation 1			
Organisation 2			
Organisation 3			
Organisation 4			
Organisation 5			

Other costs

	Please list any other requirements, including a brief justification	Associated work package	Cost
Organisation 1			
Organisation 2			
Organisation 3			
Organisation 4			
Organisation 5			

Overheads costs

	Overheads rate (%)*	Costs*
Organisation 1		
Organisation 2		
Organisation 3		
Organisation 4		
Organisation 5		

(* -refer to Annex 5 of the Applicants Guide for eligibility in each country)

II. Detailed Project Description

Work Package Description

Describe each workpackage in terms of its objectives, participants, programme of work, deliverables and key milestones. (Copy this part of the form as necessary for each workpackage).

A workpackage describing the management and coordination of the project consortium is mandatory.

Organisation Roles

Describe the role and contribution of each partner in the project, providing evidence of special competence, details of key individuals and other relevant background information. Describe the project synergies (European Added Value) that will be achieved through transnational collaboration. Describe the previous management experience of the coordinator.

CV's of key staff should be appended to the application.

Dissemination and Exploitation

Provide an outline plan for the dissemination and exploitation of the project results

III. Appendices

- i. CV's of Key staff (project teams)
- ii. Project Gantt Chart
- iii. Other supplementary information e.g. letters of support for additional funding from third parties.
- iv. Supplementary National Information (check Annex 5 of the Applicants Guide for requirements)